



Imagine School Town Center Teacher Guidelines for eReader Usage

How do I manage eReader devices?

- Devices should be labeled with student names.
- Ensure you have a permission slip from the student's parents with the model number of the device on it.
- Require student eReader devices to be charged at home. They should come to school fully charged – no charging in the classrooms.
- No Internet access, texting or network use on campus. Develop a system for frequent checks and accountability.
- Monitor the use of devices as you would monitor computer use in the classroom.
- Make yourself familiar with the Student Guidelines and Usage policy. Post these and refer to them in your classroom.

If/Then Statements:

If a student does not bring the eReader to class, then they can share with a friend that day or use a teacher copy of the text if available. Treat this as you would not being prepared for class.

If an eReader breaks in the classroom, then allow the student to call their parents to explain what happened. Refer to the parent guidelines/permission slip, which holds the school harmless for content on the devices, accidents and stolen property. This is an issue to be dealt with in the classroom.

Violation of the guidelines may result in suspension of the eReader device. ISTC's Character Coach/Assistant Principal will address any issue in accordance with the Imagine School Code of Conduct Student Internet/eReader Usage Rules.